

*More
formal*



*Less
formal*

EXPRESSING THANKS

I'm very grateful for . . .
I'm very grateful for . . .
I'm so grateful for . . .
Thank you very much for . . .
Thank you so much for . . .
Thank you for . . .
That was nice of you. Thank you.
That was nice of you.
Thank you. But you really
 shouldn't have.
They're beautiful! But you didn't
 need to (give me anything).
Thanks a lot for . . .
I really appreciate (the invitation).
Thanks!

Thanks a million!
Thanks a million!

EXPRESSING THANKS FOR A FAILED ATTEMPT

Thank you for trying.
I appreciate your help, anyway.

Thank you very much for your
 efforts.
Thanks, anyway.
Thanks a lot for trying, at least.

RESPONSE

You're very welcome.
You're quite welcome.
You're entirely welcome.
Don't mention it.
You're welcome.
It was my pleasure.
Don't mention it.
You're welcome.
Well, I just wanted to show my
 appreciation for . . .
But I wanted to.

You're welcome.
Sure.
It was nothing. What are friends
 for?
Don't worry about it.
Forget it.

RESPONSE


I'm sorry it didn't work out.
Perhaps you'll have better luck
 next time.

Sorry it didn't work out.
Sure. Too bad it didn't work.

*More
formal*



*Less
formal*

| | APOLOGY | RESPONSE |
|---|---|--|
| <i>More formal</i>  <i>Less formal</i> | Forgive me. I'm terribly sorry about... | That's quite all right. |
| | Forgive me. I'm terribly sorry about... | I understand completely. |
| | Please accept my apologies for... | You really don't have anything to apologize for. |
| | Please excuse (my dog). | You don't need to apologize. |
| | I would like to apologize for... | I wouldn't worry about it if I were you. |
| | I apologize for... | Oh that's all right. It can happen to anyone. |
| | I apologize for... | It's not your fault. |
| | I apologize for... | Oh, well, that's life. |
| | I'm sorry. I didn't mean to... | Don't worry about it. |
| | I'm sorry. I didn't mean to... | It's OK. |
| | I'm sorry. I didn't mean to... | That's OK. |
| | Oh no! Did I do that? I'm sorry. | It's OK. |
| | Oh! Sorry! | No problem. |
| | Sorry about that. | Forget it. |
| | Oops. | |